



# Westgate Primary School

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Website: [www.westgateprimary.org](http://www.westgateprimary.org)  
Head of School: Mr. D. Terry

Tuesday 3<sup>rd</sup> January 2017

Dear Parents and Carers,

Welcome to the start of a new term. I hope that you managed to have an enjoyable and restful break with your families. I wanted to write to you on a few matters as we begin the year.

First, at the end of this week you will receive your child's individual report, outlining their progress since September along with targets that your child has been and will be working towards. Please ensure that you talk to your child about their targets and their progress. If your child is not on track to be 'age expected' at the end of the year, and you wish to discuss this, then please make an appointment to speak with your child's teacher.

Second, as always attendance and punctuality are very important and low attendance can have a negative impact on progress. I wanted to therefore remind everyone that I expect all children to be in school on time, every day, unless they have had sickness or diarrhoea. I will be sending out letters to the parents or carers of anyone whose attendance has fallen below 97%. Whilst I understand that there was a higher than normal absence due to sickness in the build up to Christmas, it is important for you to be aware of your child's attendance level so far this year. There is also still time to improve attendance and maximise the opportunities for your child.

Finally, your child's class teacher will be sending out a newsletter that will outline their learning for this term and any key dates to be aware of. I have also included some key dates below for your diary. Our website also sets out key dates, at: <http://westgateprimary.org/>

Class assemblies:

Friday 13<sup>th</sup> January - Year 2

Friday 20<sup>th</sup> January - Year 3

Friday 27<sup>th</sup> January - Year 4

Friday 3<sup>rd</sup> February - Year 5

Last day of term - Thursday 9<sup>th</sup> February

Inset Day - Friday 10<sup>th</sup> February

Thank you for your continued support.

Yours sincerely,

Mr D. Terry  
Head of School

